

University of Cambridge

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Council Room, The Old Schools at 10.15 am on Monday 13 July 2015.

As notified at the Council's meeting on 15 June 2015 there will be a pre-meeting at 9.30 am in the Council Room, for members of the Council only, to be chaired by Professor White.

Coffee will be available beforehand.

Circulated: 7 July 2015

AGENDA

UNRESERVED BUSINESS

PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS

This is the first meeting for the new student representatives.

A1 Declarations of Interest

Members of the Council are asked to declare any personal or prejudicial interests.

A2 Minutes

The unconfirmed minutes of the meeting held on 15 June 2015 are circulated.

The Council is asked to confirm the Minutes.

A3 Procedure of the Council

(a) To approve arrangements for the chairing of agenda items

It is proposed that the Vice-Chancellor should chair the meeting for all of the items with the exception of item C1. It is proposed that the Deputy Chair should take the chair for these items. A member of the Council who wishes to propose a different allocation of items between the Vice-Chancellor and the Deputy Chair is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

(b) To approve confirmed business starred as straightforward

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

***(c) Council Circulares**

To note the issue and approval (or proposed issue and potential approval) of the following:

Circular	Issue	Approval
14/15	12 June	22 June
15/15	19 June	29 June
16/15	26 June	6 July
17/15	3 July	13 July

A4 Vice-Chancellor's Report

The Vice-Chancellor will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council). All other matters are for information only.

- * (a) The Vice-Chancellor hosted the launch of the Research for Equitable Access and Learning (REAL) Centre on 16 June 2015 at which the keynote speaker was Julia Gillard.
- * (b) The ceremony for the conferment of Honorary Degrees took place on 17 June 2015.
- * (c) The Vice-Chancellor attended the Glion Colloquium in Switzerland from 18-21 June 2015.
- (d) The Vice-Chancellor attended a meeting of the Tanner Trustees in Stanford on 21-22 June and then undertook a programme of CAm activities on 23-24 June.**
- * (e) The Varsity Cricket Match took place on 27 June 2015.
- * (f) The Vice-Chancellor attended a dinner about Polish-Ukrainian relations on 1 July 2015.
- * (g) The Vice-Chancellor spoke at a breakfast event to launch his article for the Leadership Foundation on 'The personal and the political in leadership: a story of immigration, students and targets'.
- * (h) The Vice-Chancellor attended a meeting of the Russell Group EU Advisory Board on 2 July 2015.
- * (i) The Vice-Chancellor attended a Cambridge Institute for Sustainability Leadership event in St James' Palace on the topic of: 'Rewiring the Economy: ten tasks, ten years, the future we want'.
- * (j) The Vice-Chancellor delivered the welcome speech on 5 July 2015 for the Centre for Entrepreneurial Learning's Ignite Programme.

- *(k) The Vice-Chancellor gave a lecture at the China Executive Leadership Programme on 6 July 2015.

A5 Council, legislative and comparable matters

***(a) Council Work Plan 2014-15**

The updated Work Plan is attached to this agenda.

The Registry or the Head of the Registry's Office will answer any questions.

***(b) Business Committee**

No meeting was held on 6 July 2015.

(c) Council Strategic Meeting: 21 and 22 September 2015

A draft agenda for the Council's strategic meeting is circulated with the papers.

(d) Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

The Statement of Primary Responsibilities, the Code of Practice, the Council Standing Orders, and the Statement of Corporate Governance are attached for review and re-adoption.

The Registry or the Head of the Registry's Office will answer any questions.

(e) Twentieth Report of the Board of Scrutiny, 2014-15

The Board's Twentieth Report to the Regent House is circulated. The Council is asked (i) to consider whether it wishes to respond to any of the Board's comments at this stage; and (ii) to approve the Report for early publication and Discussion.

A6 General Board

The minutes of the General Board's meeting held on 3 June 2015 are circulated.

The Vice-Chancellor is Chairman of the General Board. Professor Davis, Dr Good, Dr Padman and the Pro-Vice-Chancellor for Education are members.

PART B: MAIN BUSINESS

B1 Agreement with the Office for Fair Access (OFFA)

The Pro-Vice-Chancellor (Education) will report on ongoing discussions with OFFA about the University's OFFA agreement. The matter will also be discussed at the Colleges' Committee meeting on 4 July 2015; the Chair of the Colleges' Committee will report.

B2 North West Cambridge

The Pro-Vice-Chancellor for Institutional Affairs will provide an update. The Finance Committee, at its meeting on 8 July 2015, will receive a revised financial appraisal for Phase 1 of the project. This paper, with the unconfirmed minute of the Finance Committee's discussion, will be circulated as a late paper.

B3 University Finance (a) Planning and Resources

The minutes of the meeting of the Planning and Resources Committee held on 24 June 2015 are attached.

The Senior Pro-Vice-Chancellor chairs the Committee. Professor Anderson, Professor White and Mr Roemer are members. Professor Yates is also a member (as Chair of the Colleges' Committee).

(b) Finance Committee

The Finance Committee will have met on 8 July. The University is required to submit the HEFCE Financial Forecasts to HEFCE by 31 July 2015. The Council is therefore asked to approve them for submission. The Senior Pro-Vice-Chancellor will report on the Finance Committee's discussion of the matter and on any other urgent matters of business.

The Vice-Chancellor chairs the Committee. Dr Anthony, Dr Lingwood and the Senior Pro-Vice-Chancellor are members.

B4 Audit Audit Committee

The minutes of the meeting held on 2 July 2015 are attached. Attention is drawn to the matters listed on the coversheet.

Mr Lewisohn chairs the Committee. Dr Good and Dr Charles are members.

B5 Office of External Affairs and Communications

The Office of External Affairs and Communications reports periodically to the Council. A report is circulated.

The Director will present the report.

B6 Postdoctoral Foundation

The Council, at its meeting on 12 May 2014, agreed to establish a working group with the authority to develop a vision for a postdoctoral academy. The working group now brings forward a proposal for the establishment of a Postdoctoral Foundation which is circulated with the papers.

The Pro-Vice-Chancellor (Institutional Affairs) chairs the working group and will report. The matter will also be discussed at the General Board's meeting on 8 July 2015; the Vice-Chancellor will report on the outcome of that discussion.

B7 University employment Human Resources Committee

The minutes of the meeting held on 11 June 2015 are circulated.

The Pro-Vice-Chancellor for Institutional Affairs chairs the Committee. Professor Davis, Professor Karet and Dr Good are members.

PART C: RESERVED BUSINESS

C1 The Vice-Chancellor's appraisal 2015

The Deputy Chairman will chair this session.

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2014-5

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2014

22 September 2014
(morning)

Ordinary meeting – at Sidney Sussex College

Annual Report of the Council – first draft – **done**
Confirm Standing Orders, Code of Practice, Statement of Primary Responsibilities, Statement of Corporate Governance – **approved at the July meeting**
Approve outline Council workplan for forthcoming academical year – **done**

22 and 23 September 2014

Strategic meeting – Sidney Sussex College

Topics: financial strategy and capital planning; update report on strategy and progress in Development and Alumni Relations; and a report on developments within the recently formed University Information Service – **held**

20 October 2014

Ordinary meeting

Review conclusions from strategic meeting – **done**
Annual Report of the Council – second draft – **done**

24 November 2014

Ordinary meeting

Annual Report of the Council – sign off for publication – **done**
Consider and approve Financial Statements for publication – **done**
Receive consider and publish General Board's Report to the Council – **done**
Response to Board of Scrutiny report – **done**

15 December 2014

Ordinary meeting

The biennial half election of member of the Council in classes (a), (b) and (c) will have taken place. Induction of new members takes place separately.

ACCMEN's report of appointment of Council members to Council committees and other bodies – **Done**
Audit Committee Annual Report – **Done in November**
Risk Steering Committee Annual Report - **Done**
Honorary Degree nominations for 2015, and preliminary proposals for 2016 (if available; otherwise in January) - **Done**
Equal Pay Review - **Done**

LENT TERM 2015

19 January 2015

Ordinary meeting

First meeting of new members in classes (a), (b), (c) and (e)

Confirm dates of Council meetings (as approved by the Business Committee) for the forthcoming academical year – **done**

16 February 2015

Ordinary meeting

Confirm date of the September Strategic Meeting – **done**

16 March 2015

Ordinary Meeting – at Madingley Hall

Preliminary discussion of University budget for the 2015-16.- **done**

16 March 2015 (pm)

Strategic Meeting

Madingley Hall - **held**

EASTER TERM 2015

20 April 2015

Ordinary Meeting

Draft Budget and Allocations Report 2015-16 – first consideration – **Deferred to May meeting**
Review conclusions of the spring strategic meeting – **done**

18 May 2015

Ordinary Meeting

Budget and Allocations Report 2015-16 – conclude consideration, sign and publish – **done**
Report from CUP – **Postponed to June meeting**

15 June 2015

Ordinary Meeting

Last meeting of outgoing student members

Preliminary discussion of programme for September strategic meeting - **done**
Preliminary draft of Council workplan for the next academical year - **done**
Report from Cambridge Assessment - **done**
Report from CUP - **done**

LONG VACATION 2015

13 July 2015
(long meeting)

First meeting of new student members

Initial review of Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance - **in agenda**
Receive Board of Scrutiny Annual Report - **in agenda**
Report from OEA&C- **in agenda**

The Deputy Chairman chairs.

The Vice-Chancellor's annual report to the Council and consideration of the Council's priorities for the forthcoming academical year – **deferred to September**

21 September 2015
(morning)

Ordinary meeting

The Council's Annual Report 2014-15 – first draft.
Confirm or revise Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

21-22 September 2015

Strategic Meeting: Madingley Hall (non-residential)

MICHAELMAS TERM 2015 (FORWARD LOOK)

19 October 2015

Ordinary Meeting

Strategic meeting September 2015 - consider conclusions.

The Council's Annual Report 2014-5 – second draft
Receive draft General Board Report to the Council for 2014-15

Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November).

Honorary Degree nominations 2016 and preliminary proposals for 2017

23 November 2015

Ordinary Meeting

Consider and approve Financial Statements 2014-5.
Sign Annual Report of the Council 2014-5; receive, consider and publish General Board Report to the Council 2014-5

14 December 2015

Ordinary Meeting

Audit Committee Annual Report

Risk Steering Committee Annual Report

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are periodic reports from CUDAR and the Office of External Affairs and Communications. These are scheduled to fit with other business.

KAA
July 2015